

St. Margaret Mary Parish

Administrative Committee

March 15, 2004

Attendees: Mark Sommer (Chair), John Balbach, Fabian Lipp, Joan Barnell, Sue Gregorowicz, Kelly Collard, John Sass, Doug Voet, Judi Hickerson, John Sherman, David Todd, Jeff Vonderheide, and Regina Parrill.

The meeting was called to order at 6:30 P.M. Minutes of the February meeting were reviewed and approved.

New Business:

Finance Committee – John Balbach

- Financials through February were unavailable for review, but it was reported that Fiscal YTD numbers look slightly positive, but only due to reduced expenses.

Stewardship – Joan Barnell and Regina Parrill

- The committee is still waiting on Time and Talent lists from several committees.
- Financial Peace University has not grown over the years; its future is being evaluated.
- Added focus will be placed on educating parishioners as to why they are asked to tithe and what their donations are being used for.
- More focus is needed on community building – dinners, activities, etc.

Athletics – Mark Crush

- No Report

Grounds and Facilities Committee – Fabian Lipp

- Several Capital Improvement projects have been submitted for Budget approval.

PTO – Sue Gregorowicz

- No Report

Website – Tim Beard

- No Report

Picnic – John Sherman

- No Report

School Board – Doug Voet

- **A proposed budget has been submitted, after many weeks of work, for Budget Committee review.**

Compliance, Audit and Procedures – Pam Terwilliger

- No Report.
- Mark Sommer has asked the committee to set up a Parish Asset Inventory System.

Parish Council – Bob Coyle, David Todd, and Don Schuler

- No Report

Technology – Jeff Vonderheide

- In the past, this has been a task-oriented committee. At this time, it is not working on any tasks. It was recommended to maintain the committee, to be called upon for projects as needed.
- Mark Sommer asked the committee to work with Compliance, Audit and Procedures in setting up the Asset Inventory System.

The next Administrative Committee meeting will be April 20, 2004 @ 6:30 PM.

The meeting was adjourned at 7:30 P.M.

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